

**Northeast Educational Services Cooperative  
Board of Directors Meeting  
March 16, 2009**

The Board of Directors for the Northeast Educational Services Cooperative (NESC) met in regular session on Monday, March 16, 2009 at the LATI-Technical Education Center, Watertown, SD. The meeting was called to order by President T.Kleinjan at 7:00 P.M. and adjourned at 8:56 P.M.

**Members present:** J.Jensen, Arlington; R.Gresh, Britton-Hecla; D.Strait, Castlewood; J.Guest, Clark; N.Koehlmoos, DeSmet; C.Knutson, Deubrook; P.Witte, Deuel; T.Bauer, Elkton; L.Mennenga, Estelline; S.Morrison, Florence; L.Larson, Grant-Deuel; J.Butala, Hamlin; G.Fish, Henry; M.Pearson, Rosholt; T.Kleinjan, Sioux Valley; C.Berger, Waubay; M.Comes, Waverly/So.Shore; S.Haug, Willow Lake.

**Absent:** D.Decoteau, Enemy Swim; J.Fast, Iroquois; B.Nelson, Lake Preston, W.Johnson, Sisseton; C.Quale, Summit; K.Meland, Webster; D.Lutkemeier, Wilmot.

**Others Attending:** Superintendents: D.Johnson, K.Keenaghan, and L.Morrow; NESC Staff Representatives: M.Borgman, S.Buelow, D.Harmel, C.Johnson, J.Jongeling, K.Juhnke, D.Lampson, L.Lux, R.Schwandt, C.Sprang; J.Aberle, Director; R.Zinter, Assistant Director; L.Olsen, Assistant Business Manager; C.DeWitt, Business Manager.

**DISCUSSION / ACTION ITEMS**

**Agenda**

***Action #7724*** Motion by C.Knutson, second by R.Gresh, to approve the agenda with the following additions: Discussion and/or Action Item #11, NESC 403(b) Policy; Action Item #2, Resignations/Retirements submitted by Misty Furness, Angela Czech, Julie Popham, and Ashlee Haselhorst. All present voting yes, motion carried.

**Board Proceedings**

***Action #7725*** Motion by S.Haug, second by T.Bauer, to approve the proceedings of the February 16, 2009 Board of Directors meeting with a correction regarding the effective date of Sisseton's withdrawal from NESC. The effective date is June 30, 2009. All present voting yes, motion carried.

**March 2009 Accounts Payables**

***Action #7726*** Motion by G.Fish, second L.Mennenga, to approve payment of the March 2009 accounts payables as presented. All present voting yes, motion carried.

**Financial Report**

***Action #7727*** Motion by C.Knutson, second by M.Pearson, to approve the financial reports for the period ending 02/28/09. All present voting yes, motion carried.

**General Funds:** Cash Balance 01/31/09 \$1,175,311.89; Accounts Receivables \$1,547.54; Revenue: Non Special Education Assessments \$1,396.25, Reading Recovery Assessments \$5,347.50, Special Education Assessments \$271,072.49 Center Base Tuition \$93,289.35, Miscellaneous \$8,186.43, Interest \$1,553.28, State Grants-In-Aid \$38,250.00; Expenditures: (\$323,076.86); Cash Balance 02/28/09 \$1,272,877.87.

**Special Revenue Funds:** Cash Balance 01/31/09 \$37,248.80; Accounts Receivables \$1,280.38; Revenue: ESA-1 Professional Development LEAs \$4,290.00, Grants-In-Aid \$78,252.15; Expenditures: (\$59,067.80); Cash Balance 02/28/09 \$62,003.53.

**Imprest / Trust & Agency:** Cash Balance 01/31/09 \$5,550.43; Receipts \$1,926.73; Expenses: (\$1,742.59); Cash Balance 02/28/09 \$5,734.57.

**NESC Advisory Board Meeting March 4, 2009**

Informational and discussion items included the following:

- ARSD 24:05:24:01:19: Cara Johnson, NESC School Psychologist reviewed rule changes.
- Medicaid Report: A report of claims submitted and claims paid for the period of January 1 – December 31, 2008 was distributed and reviewed.
- ESA-1 Update: Julie Popham discussed APEX costs for participating schools and ESA future funding.

- NESC Funding Proposal: A proposal for cost sharing services was presented by Superintendent Dean Johnson.
- Preschool – Ages 3 to 5: Director Aberle addressed concerns regarding accepting preschool students from other school districts.
- Calendar of Events: Professional Development information was provided.
- Board of Directors 3/16/09 agenda was reviewed.

**Program Review – NESC Center Base Medical / Health Services**

Shannon Buelow, NESC Center Base School Nurse, provided an overview of medical and health education services provided for the NESC Center Base programs.

**Center Base Tuition – 2008/09 Final Rates**

The NESC By-Laws specify that a final tuition rate for the school year will be recalculated on April 1 and will be based the number of placements in the program at that time, total program expenses to date, and estimated year end expenses.

A Center Base tuition report including the proposed sliding scale rates for the period of 4/1/09 to the end of the 2008/09 school year was distributed and reviewed. The proposed final rates are \$5,460.75 for the first placement; \$2,748.58 for the second placement; and \$2,411.47 for the third and all placements thereafter.

**Action #7728** Motion by J.Jensen, second by J.Guest, to approve the proposed final sliding scale rates for the period of 4/1/09 to the end of the 2008/09 school year as presented. All present voting yes, motion carried.

**Board Meeting Time for April - October 2009**

**Action #7729** Motion by R.Gresh, second by M.Comes, to change the starting time for the regular Board of Directors meetings to 7:30 P.M. for the months of April through October, 2009. All present voting yes, motion carried.

**NESC Inventory / Sisseton School District**

Director Aberle provided information regarding NESC inventory items used by the speech/language providers assigned to the Sisseton School District and requested approval to negotiate with the Sisseton School District to purchase the items that NESC does not need to retain. Following discussion it was the consensus to authorize Director Aberle to visit with the Sisseton School District regarding purchasing NESC inventory items and a purchase price. Director Aberle will report back to the Board of Directors at their regular April meeting regarding the outcomes of the inventory discussion with the Sisseton School District.

**NESC Board Policy**

**NESC 403 (b) Policy - First Reading**

Article I – B: 403 (b) Policy

The Northeast Educational Services Cooperative (NESC) allows employees to elect to defer compensation into annuity contracts or custodial accounts intended to meet the requirements of Section 403(b) of the Internal Revenue code.

The second reading of the proposed policy will be held at the Board of Directors' meeting on Monday, April 20, 2009

**ACTION ITEMS**

**Approve Contracts/Work Agreements**

**Action #7730** Motion by L.Mennenga, second by J.Jensen, to approve the following Contracts and Work Agreements. All present voting yes, motion carried.

Contract Amendment: Marci Saathoff, 3 additional days of speech therapy services, compensation \$686.91.

Contractual Services Agreement: Kris Street, psychological examiner services, \$300.00 per day.

Work Agreement: Kay Ziegler, substitute speech therapist, \$180.40 per day.

**Executive Session**

**Action #7731** Motion by C.Knutson, second by S.Haug, to enter executive session at 8:03 P.M. for the purpose of discussing the Unfair Labor Practice, 2009/10 negotiations, and personnel. All present voting yes, motion carried.

President Kleinjan declared the Board out of executive session at 8:51P.M. and resumed regular session.

**Resignations**

**Action #7732** Motion by C.Knutson, second by L.Mennenga, to accept the following resignations. All present voting yes, motion carried.

**Misty Furness:** Center Base Paraprofessional, effective 3/20/09.

**Angela Czech:** Early Childhood Teacher, effective at the end of the 2008/09 school year.

**Ashlee Haselhorst:** Early Childhood Teacher, effective at the end of the 2008/09 school year.

**Julie Popham:** ESA Program Director, effective 6/30/09.

**Non-Renewal of Contracts**

**Action #7733** Due to a reduction in staff, motion by S.Haug, second by C.Berger to not renew the contracts of Linda Conrad, Speech Therapist; Diane Odland, Speech Therapist; Francella Wookey, Speech Therapist; Douglas Lampson, Psychological Examiner; Teresa Cordrey, ESA-1 Personnel; Kim Hill, ESA-1 Personnel; Kim Kludt, ESA-1 Personnel; Lisa Reinhiller, ESA-1 Personnel, and Shawn Olsen, SD COUNTS Math Specialist. All present voting yes, motion carried.

**Adjournment**

**Action #7734** There being no further business, motion by J.Jensen, second by T.Bauer, to adjourn. All present voting yes, motion carried.

The next meeting of the NESC Board of Directors will be Monday, April 20, 2009 at LATI, Watertown, SD. The meeting will begin at 7:30 P.M.

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Thomas Kleinjan, President

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Cheryl DeWitt, Business Manager